

DeadSwitch Meeting Manifesto

The Ghost Doesn't Waste Time

Meetings are not rituals. They are missions. They serve a purpose - or they vanish.

No wasted time. No wasted presence.

DeadSwitch Meeting Protocol

1. Precision in the Title

- The subject must reveal the mission at a glance.
- If it's unclear, it doesn't get scheduled.

2. Clarity in the Invitation

- State the mission:
 - **Why are we meeting?** (Decision / Info-sharing / Permission)
 - **What defines success?** (Specify expected outcomes)
 - **Who must be there?** (Mandatory only)
 - **Who can listen?** (Optional, but informed)

3. Zero Noise Policy

- No idle talk. No status theater.
- Signal only. Every minute is a blade.

4. Closure with Precision

- Confirm what was achieved.
- Summarize outcomes, next steps, and who owns them.

Operating Principle

Every meeting drains energy. Make them surgical. Make them count.

Slogan

Fear the silence. Fear the switch.

<https://tomsitcafe.com>